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Knowledge Base Article

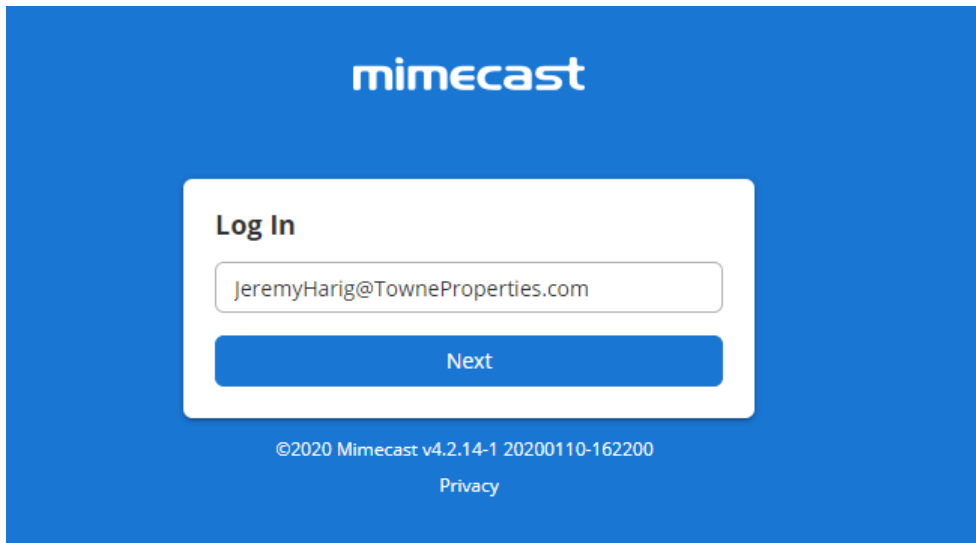
MIMECAST PERSONAL PORTAL: LOGGING IN

Content

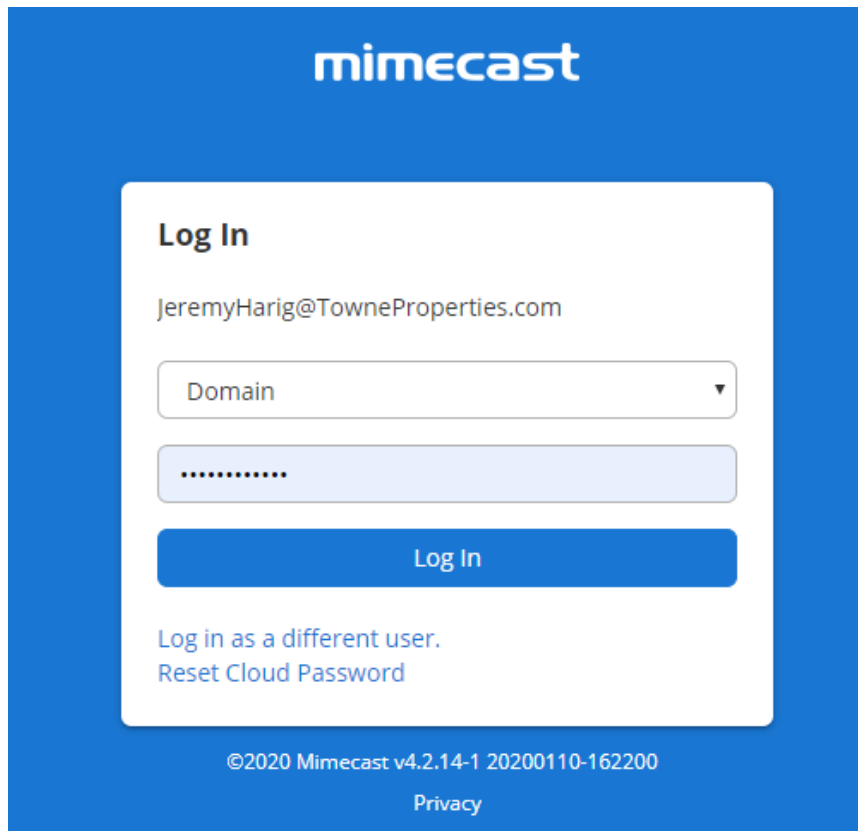
1. Walkthrough

To log in:

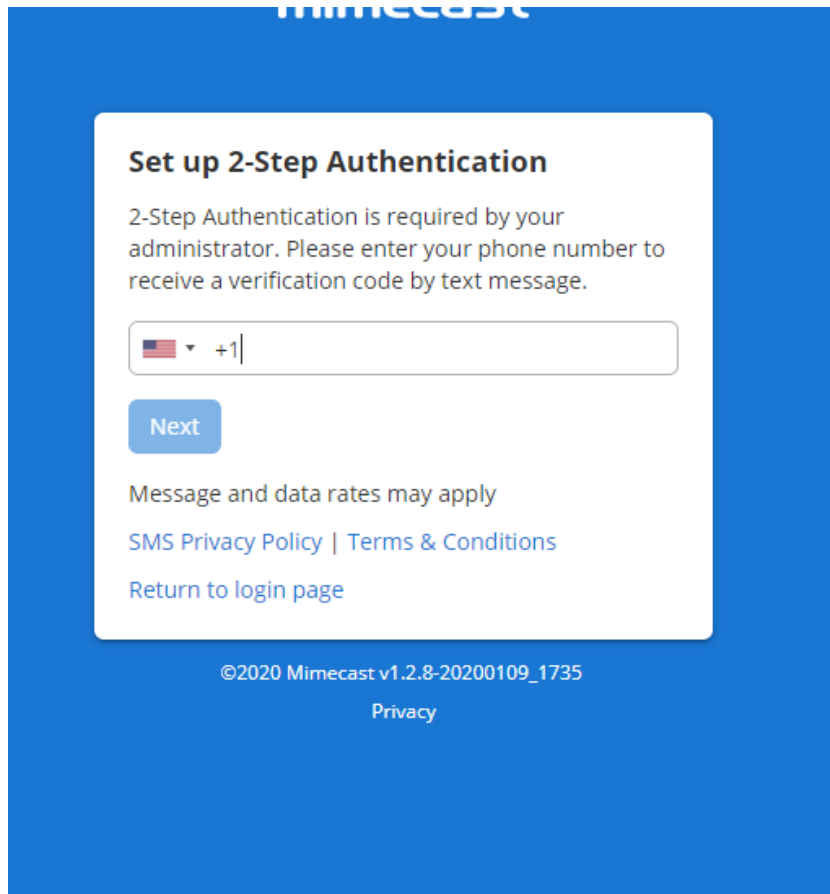
1. Navigate to the following URL: <https://login.mimecast.com>
2. Enter your **Email Address** in the logon screen.
* This is your Towne Properties email



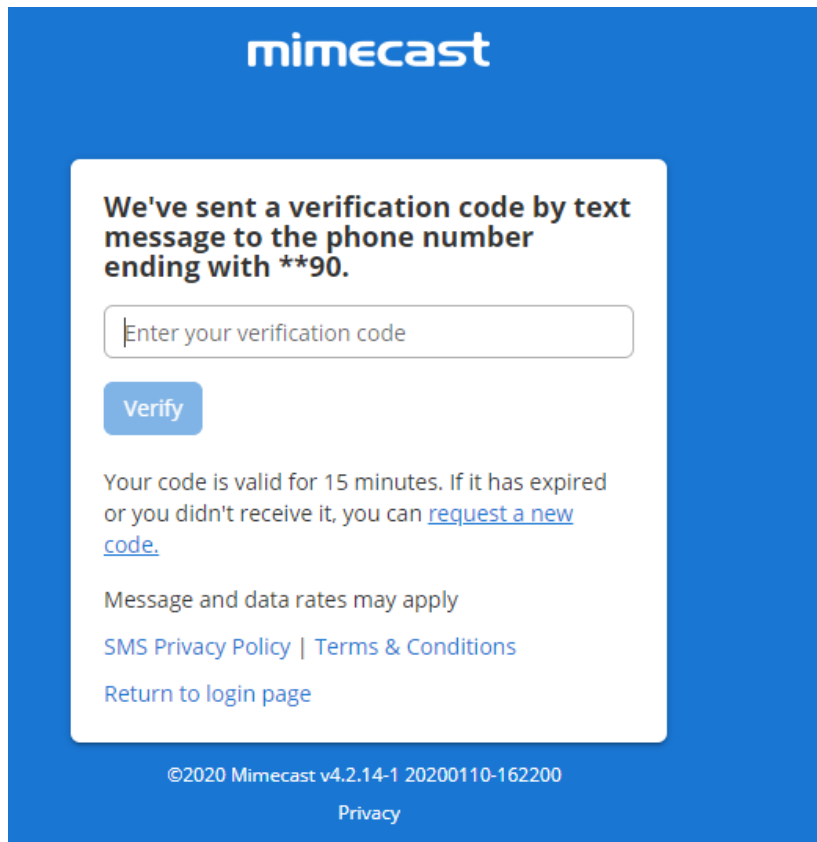
3. Click on the **Next** button.
4. Select **Domain** from the drop-down.
*This is your Domain (Network) password.



5. Click on the **Log In** button.
6. You will then be prompted to input a phone number.
 - * Please enter your cell phone. This will send you a Text verification every time you log in.



7. Click on the **Next** button.
8. Enter the verification code.



9. Select **Verify**

You will now be logged into your personal Mimecast portal. You are able to view your held messages and release, permit, or block the sender from here.

Please contact Towne Properties Support help@towneproperties.com if you have any questions.